



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	BHARATIYA JAIN SANGHATANA'S ARTS, SCIENCE AND COMMERCE COLLEGE
Name of the head of the Institution	Ashok Vishwanath Giri
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	091-9325005837
Mobile no.	9822296596
Registered Email	principal@bjs.edu.in
Alternate Email	admin@bjs.edu.in
Address	BJS' ASC College, Bakori Rd, Wagholi,
City/Town	Pune
State/UT	Maharashtra
Pincode	412207

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Sanjay Gaikwad
Phone no/Alternate Phone no.	09325005837
Mobile no.	9423221692
Registered Email	principal@bjs.edu.in
Alternate Email	iqac@bjs.edu.in

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://bjscollege.bjs.edu.in/IOAC.aspx">http://bjscollege.bjs.edu.in/IOAC.aspx</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://bjscollege.bjs.edu.in/pdf/criteria/Academic%20Calendar%202019_20.pdf">http://bjscollege.bjs.edu.in/pdf/criteria/Academic%20Calendar%202019_20.pdf</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.56	2014	24-Sep-2014	23-Sep-2019
3	B	2.45	2020	08-Jan-2020	07-Jan-2025

<b>6. Date of Establishment of IQAC</b>	07-Apr-2005
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Industrial Visit	28-Feb-2020 1	49
Biodiversity- Nature trail, Bombay stock Exchange, Sanjay Gandhi National Park Visit	20-Jan-2021 2	265
World Ozone Day Celebration	16-Sep-2019 1	97
A contemporary approach towards teaching and learning medicinal Chemistry	19-Dec-2019 3	100
Workshop in Geography	23-Jan-2020 2	50
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 00	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

13

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Workshop on Animation College Documentary QR Coding for the Plants in the Campus  
ISO Certification Class wise WhatsApp groups

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Application for the new Programs and Courses	Applied to the SPPU for PG2, UG 5
Initiation of Certificate Courses	23 New Certificate courses Initiated
College Documentary	College Documentary is uploaded on College Website
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Development Committee	15-Apr-2021

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

02-Jan-2021

**16. Whether institutional data submitted to AISHE:**

No

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The MIS system is designed for promotion and use of information for planning and its implantation systematically organised information related to the management of educational development. It is used for monitoring and evaluation of system. The college monitors Planning, Development, Administration, Examination, Students' Admission and support and finance and accounts. The college office is automatized using the CCMS software and work related to admission, examination, Student requirement, finance issues, payroll, roll calls, tally, etc. is done through the software. The library is automatized using LIBMAN software and

accession of the books, issue return of the books, listing, and barcoding of the books, all work done through this software. The library has a membership of INFLIBNET List where online books, journals are available for staff and students with individual logins. The institution has upgraded CCMS Master soft ERP cloud system. The college office, library and examination departments are fully automated through this cloud system. The students have access through this software. The students and other stakeholders can fill online feedback forms through this software.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The syllabus has been designed by SPPU and implemented in the college through proper internal mechanism. It consists of : 1) Academic Calendar: Each department prepares an Academic plan before the beginning of the year. The academic planning and development committee prepares the academic calendar as per the activities scheduled by various committees and departments. The academic calendar consists of all curricular, co-curricular, extra-curricular activities for the new academic year. The committees and departments implement the planning under the guidance of IQAC. 2) Teaching Plan: Teaching plans including tests, tutorials, home assignments, term end examination, practical examination, semester and annual examination are prepared by every teacher. Initially, Head of the Department organizes meeting and according to subject expertise and teaching skills, subjects are allotted among the teachers. 3) Teacher's Diary : The college provides teachers' diary to every teacher at the beginning of the academic year. This diary consists of academic teaching plan, timetable, day-to-day activities, curricular, co-curricular and extra-curricular activities conducted by teachers. 4) Innovative Teaching Method (ICT based): Within the framework of syllabus, many teachers use various ICT based teaching methods such as video lecture capturing method, powerpoint presentation on LCD projector, blogs, Video lectures from YouTube and other sources, etc. 5) Appointment of Qualified staff: The College is a minority institute. Staff is appointed as per the guidelines of UGC and SPPU. 6) Participation of Teachers in Curriculum Development: Most of our teachers participate in syllabus restructuring workshops. Some of our teachers are members of Board of Studies of SPPU, other Universities and autonomous colleges, who are elected or nominated and actively participate in syllabus restructure process. Faculty of Commerce and Department of Geography organized one day syllabus restructuring workshops (choice based credit system) in collaboration with SPPU. 7) Advanced Learners: Based on previous years' result and interaction with students in class, college motivates and encourages them to participate in on campus or off campus college activities. 8) Slow Learners: Slow learners are identified in the class by the teachers during the regular lectures. Extra attention is given to these students along with remedial lectures. 9) Bridge Course: After admission of students, bridge courses are

conducted by some departments for the students coming from different background. In bridge course basic knowledge which co-works with the previous syllabus and current years' syllabus is imparted. 10) Feedback: The students' feedback on curriculum and its delivery is also taken at the end of every academic year for improvement in teaching-learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in News Paper Writing Skills	----	01/07/2019	60	Media	Writing Skill
Certificate course in Statistical Analysis Using R	----	08/07/2019	60	Banking	Analysis skill
Certificate course in Application of Chemistry in Industry	----	10/09/2019	60	Industry	Techniques in industry
Certificate course in Instrumental Techniques used in Industries	----	15/01/2020	60	Industry	Skills in industry
Certificate course in setting up the Aquarium	----	20/08/2019	30	Entrepreneurship	Aquarium Management skill
certificate course in digital marketing	----	12/09/2019	30	Industry	Marketing Skill
Python Programming	----	16/08/2019	60	IT Company	Programming Skill
Certificate course in Cyber Security	----	23/08/2019	30	IT Company	Programming Skill
	----	12/08/2019	60	Banking	

Certificate course in Banking	----	11/09/2019	60	Sector Historical Place	Accountancy skill Historical Places Skill
Certificate course in A study of inscription and hero stones	----	20/08/2019	60	Solar Industry	Fuel Saving Skill
Certificate course in Solar Energy Utilization	----	23/09/2019	60	IT Company	Software Skill
Certificate course in Networking Concept	----	27/01/2020	60	Counselling	Convincing Skill
Certificate course in Student Counseling and Placement Cell	----	25/07/2019	60	IT Company	Software Skill
Certificate course in Office Automation	----	16/08/2019	60	IT Company	Software Skill
Certificate course in NIELI (Computer Concept )	----	11/09/2019	60	IT Company	Software Skill
Certificate course in Visual Basis 6.0	----	07/10/2019	60	IT Company	Software Skill
Certificate course in Advance Excel	----				

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	FYBA	15/06/2019
BSc	FYBSc	15/06/2019
BCom	FYBCom	15/06/2019
BCA	FYBCA	15/06/2019
BBA	FYBBA	15/06/2019
MSc	MSc I	15/06/2019
MCom	MCom I	15/06/2019
PhD or DPhil	Commerce	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	645	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in Mathematics of Operation Research	20/08/2019	8
Certificate course in Statistical Analysis Using R	16/09/2019	16
Certificate course in Application of Chemistry in Industry	13/12/2019	35
Certificate course in Instrumental Techniques used in Industries	16/10/2019	34
Certificate course in setting up the Aquarium	20/08/2019	21
Certificate course in Mushroom Cultivation	15/10/2019	26
Certificate course in Digital Marketing	23/01/2020	21
Python Programming	20/02/2020	19
Certificate course in Cyber Security	13/11/2019	21
Certificate course in Tally ERP 9	21/08/2019	41

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Java Web Development	2
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

Every year the college takes feedback from the students. The feedback is kept confidential and is discussed only with the Principal and IQAC members, who further communicate it to the respective teaching and non-teaching staff or the head of the respective facility. Feedback, positive or negative is taken seriously and further action is taken. The Management Principal personally analyze the matter and give instructions regarding the improvement in teaching, non-teaching other areas of development. In case of library, laboratory, gym, sports related facilities and infrastructure the feedback is taken positively and necessary addition or changes are made for improvement and providing better facilities to the students. The College has "feedback evaluation software" which computes the teachers' evaluation. The College has been using this software since the academic year 2008-2009 to collect students' feedback and evaluate teachers. The points considered during students' feedback for evaluation are listed below- Students provide feedback on different qualities of teachers and their teaching abilities like punctuality, knowledge, teaching skill, sincerity, commitment, motivational and academic guidance, interaction skills, and problem solving capability, attitude of the teacher and concern of the teacher about students in and out of the classroom. Course feedback is also considered which mainly depends on the choice of courses, effectiveness, and future scope in the respective field. • Students are also requested to give a feedback on the library based on the co-operation of library faculty members, number of books- academic as well as additional or non-academic, ease of access etc. • Sports facilities are also evaluated depending upon the features such as availability of equipment, opportunities given to a player, competitions, participations and the training provided. • Office aspects like co-operation, friendly/helping attitude, healthy operation, and ease of access are also evaluated. • Laboratories are evaluated by students for factors like availability of equipment, quality of • equipment, arrangement, safety equipment and ease of access. • Hostel evaluation includes availability and maintenance of rooms, eating arrangement, its quality, • quantity and sanitation etc. • Apart from students, feedback from parents is also taken to evaluate the college as a whole. • IQAC analyses the evaluation of teachers and performs a follow-up with teachers based on their individual results of evaluation. The following facilities were done through feedback 1. On every floor water filters were provided. 2. Caffateria facility was provided to students. 3. The number of books were increased in library. 4. Number of computers were increased in college 5. Wifi facility was given to students.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Organic Chemistry	96	100	87
MCom	MCom	240	250	143
BCA	BCA	240	250	167
BBA	BBA	240	235	200
BSc	BSc	360	400	262
BCom	Commerce	1080	1268	963
BA	BA	720	600	485

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2077	230	40	1	20

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	13	4	4	Nil	61

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is an activity held by the college for complete personality development of students. It is an interactive and result oriented activity. Teachers give guidance to students for participation in academic, curricular, extra-curricular, social activities, learning studies in different ways, academic progress, etc. Mentoring helps students to build their beliefs and values in a positive way. Benefits of mentorship in student development includes communication skill, interpersonal relationship, technical, motor and leadership skills, creative thinking etc. Counseling helps students to develop the feelings, concerns about family, friends, health and work. Counseling give the opportunity to students in a quiet and supportive manner to take the time to stop, think and plan. With sensitive and caring feedback, students get new awareness and learn to deal with challenges in new and fruitful ways. The process of mentoring includes appointment of teachers as mentors to the batch of nearly 40 students of each class. This ensures that every student is allotted a mentor teacher. Students allocated to specific mentor will remain with him/her throughout the academic year. The mentee (i.e. student) meets the mentor once in a month and the observations about mentee that is participation, achievements, marks etc. are

recorded. Biased on this the students are counseled in requisite areas/ issues where he/ she needs improvement. The activity of mentoring at Bharatiya Jain Sanghatana's Arts, Science Commerce College, Wagholi, Pune makes students for their overall comprehensive development and build a good career.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2307	61	1 : 38

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
61	61	Nil	37	14

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil

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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	BJS-MSc	Semester	14/05/2020	12/11/2020
MCom	BJS-Mcom	Semester	09/05/2020	12/11/2020
BCA	BJS-BCA	Semester	02/04/2020	19/11/2020
BBA	BJS-BBA	Semester	04/04/2020	18/11/2020
BSc	BJS-BSc	Semester	14/04/2020	12/11/2020
BCom	BJS-Bcom	Year	30/04/2020	12/11/2020
BA	BJS-BA	Year	16/04/2020	12/11/2020

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Teaching, learning and evaluation are fundamental components of education. Continuous internal evaluation is meant for monitoring progress of students throughout the academic year. Methods of internal evaluation are different for different faculties. The college takes all necessary measures for making the internal evaluation system to be effective. Continuous internal evaluation system is considered for improvement and corrective measures are taken. As per Savitribai Phule University guidelines, the components of continuous internal evaluation system are as follows: Term end exams, Class tests, Students seminars, Group discussions, Students projects, Viva-voce / Oral, Practical exams, Assignments, Open book tests, Research paper reviews. For effective implementation of continuous evaluation system, all staff members

are properly trained/ instructed. 1) Paper setters use computers for paper setting work. While paper setting work they give due weightage to topics selected and also consider difficulty level of questions. 2) Question papers are properly sealed and handed over to Exam. department and are distributed to students at the time of exam. 2) Junior supervisors instructed with SPPU guidelines for smooth conduct of examination. 3) Administrative staff of Exam department prepares suitable plan and executes with the help of all staff members. Following reforms are done for students' support services of examination: Question Banks in different subjects for internal examination, Display of earlier University question papers on website and hard copies in the library. Display of evaluation norms of different faculties on notice board. Declaration of exam dates in advance, Guidance to the students for filling online exam forms, Assessment and declaration of results in proper time as per SPPU guidelines, Giving photocopies of answer books on demand, Time bound evaluation and verification process, Display of answer papers to students with necessary feedback.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college has an "Academic Planning and Development Committee" which prepares Academic calendar for all college activities. Examination department prepares it's separate calendar at the beginning of the academic year mentioning meetings schedules, different faculties exam schedules, evaluation and dates of display of results etc. Schedule of continuous internal evaluation is prepared well in advance for different faculties and college adheres to it for effective implementation throughout the academic year. The process is as follows: 1) At the beginning of the academic year, a meeting of the examination committee is conducted to plan examination related activities like schedule of internal and external examinations, practical examinations, orals, home assignments, projects, stationery required, internal central assessment program (CAP), result dates, etc. 2) After declaration of university results of second year, third year and postgraduate students, the mark lists are distributed by the examination department. The students are instructed to fill online application in case of any discrepancy in mark-lists. 3) University exam dates for first semester of various courses are displayed in August. Students fill online exam forms in students' facility center (VidhyarthiSuvidhaKendra) within scheduled dates. Teachers and non-teaching staff members guide students for filling examination forms. 4) Repeater term end examinations for B.A. and B.Com students are scheduled in September. 5) Internal exams of B.Sc. and B.B.A. are conducted twice in both the semesters by respective departments. 6) The continuous evaluation of BCA (Science), M.Sc. and M. Com. and first year of Arts, Sc., Commerce is conducted throughout the year as per the rules for choice based credit system specified by the SPPU. 7) Term end examinations for B.A. and B.Com are scheduled in October. 8) A general staff meeting is organised in September and March in which teaching and non-teaching staff are instructed about code of conduct of examinations. 9) Practical exams of different faculties are organized as per the scheduled dates of SPPU. 10) The internal exam marks are entered by assigned subject teacher on University website within scheduled dates. 11) The internal central assessment program is organized under the supervision of the examination department. 12) Results of various classes are declared as per the academic calendar and schedule of SPPU. 13) After declaration of results, students are instructed to fill the forms within 10 days for grievance redressal regarding photocopies, revaluation and mark-lists, if any. All the administrative work related to examination is carried out by the examination department throughout the academic year in a prompt and efficient manner. But due to pandemic situation in second semester of 2019-20, almost all theory and practical exams took place in online manner in first term of academic year 2020-21 as per guidelines of SPPU, Pune

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bjscollege.bjs.edu.in/pdf/CRITERIA2/2.6.1PO.PSO.COFinal.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BJS-A-MCom-02	MCom	Commerce	84	80	98
BJS-A--BCASc	BCA	BCA	44	42	95
BJS-A-MSc-02	MSc	Organic Chemistry	39	39	100
BJS-A-BBA-02	BBA	CA	22	22	100
BJS-A-B.Com-01	BCom	Commerce	272	223	82
BJS-A-Bsc-01	BSc	Chemistry	66	65	98
BJS-A-BA-01	BA	BA	92	73	79

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bjscollege.bjs.edu.in/pdf/sss.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A contemporary approach towards teaching and learning medicinal Chemistry	Chemistry	19/12/2019
Workshop in Geography	Geography	23/01/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
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### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	20	6.3
International	History	3	5.4
International	Geography	3	6.6
International	Chemistry	5	5.4
International	Hindi	2	5.4
Nil	English	2	5.4
Nil	Zoology	1	5.4
Nil	Marathi	2	5.4
Nil	Physical Education	1	5.4
Nil	BCA	2	5.4
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library	1
Chemistry	3
History	6
Geography	2
Commerce	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
--	--	--	Nil	0	--	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
--	---	---	Nil	Nil	Nil	---
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	52	63	Nil
Presented papers	25	7	1	Nil
Resource persons	Nil	2	1	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	Student Development	11	155
Biodiversity-Nature trail	Department of Botany and Student Development	5	60
Bombay stock Exchange	Department of Commerce	8	142
Tree plantation -Mega event	National Service Scheme	13	500
Gurupournima-Induction Program	National Service Scheme	50	260
Mahatma Gandhi Jayanti	National Service Scheme	3	25
Marathi Rajbhasha Din	Department of Marathi	9	457
Road Safety	National Service	4	18



Program	Scheme		
Yuva Saptah	National Service Scheme	55	360
Blood Donation	National Service Scheme	12	140
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
--	--	---	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Environment Awareness	Department of Botany	World Ozone Day Celebration - Quiz Competition	4	97
Environment Awareness	Department of Botany	Healthy sapling competition	3	45
Environment Awareness	Department of Botany	Vertical hanging garden using waste plastic bottles	2	30
Environment Awareness	Department of Botany	Nature trail at Green Sunrise Hill	5	60
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
---	---	---	Nill
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Field	English	Khodad	28/02/2020	28/02/2020	45



visit	and Political Science				
Field visit	Study Tour (Zoology)	Fishery Institute, Hadapsar, Pune	05/08/2019	30/04/2020	25
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Mahindra Pride School Kharadi Bypass, Pune	05/03/2019	Research	2
World Maya Idu Tech Pvt. Ltd. Karve Nagar, Pune	15/04/2019	Data Knowledge Shairing	12
Smt. Kashibai Nawale College of Pharmacy, Kondhwa	14/08/2019	Academic	4
Kuldeep E-waste disposals	16/12/2019	Placement	32
Anudeep Foundation	11/02/2020	Training and Placement	65
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#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
24.75	19.83

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Partially	1.0	2014

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1622	228444	786	125652	2408	354096
Reference Books	111	64342	85	35454	196	99796
e-Books	Nill	Nill	80409	5900	80409	5900
Journals	34	31960	27	27964	61	59924
e-Journals	Nill	Nill	3828	5900	3828	5900
Digital Database	Nill	Nill	1	5900	1	5900

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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Sanjay Gaikwad	Study Material -15	SPPU, Video	11/05/2020
Mrs. Manish Bora	Study Material -14	SPPU, Video	11/05/2020
Dr. Bhushan Phadtare	Study Material -10	SPPU, pdf	11/05/2020
Mr. Sanjay Manvatkar	Study Material -7	SPPU, Video	11/05/2020
Dr. Madhuri Pagarya	Study Material -6	SPPU, pdf	11/05/2020
Dr. Jyotiram More	Study Material -3	SPPU, pdf	11/05/2020
Dr. Madhuri Deshmukh	Study Material -2	SPPU, PPT	11/05/2020
Dr. Monika Jain	Study Material -2	SPPU, Video	11/05/2020
Mrs. Suvarna Patil	Study Material -2	SPPU, PPT	11/05/2020

Dr. Siddheshwar Gaikwad	Study Material -1	SPPU, pdf	11/05/2020
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	170	3	168	3	3	11	16	30	0
Added	0	0	1	0	0	0	0	20	0
<b>Total</b>	<b>170</b>	<b>3</b>	<b>169</b>	<b>3</b>	<b>3</b>	<b>11</b>	<b>16</b>	<b>50</b>	<b>0</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS
---------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video Recording Room	<a href="http://www.bjs.edu.in">www.bjs.edu.in</a> <a href="https://sites.google.com/view/bjscollegepune">https://sites.google.com/view/bjscollegepune</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15	1668956	8	307896

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute has well-defined guidelines and procedures for repairing and maintenance. All the physical, academic and support facilities are augmented and maintained through various college committees such as the college development committee (CDC), purchase committee, IQAC, library committee, building development, infrastructure and campus beautification committee. Maintenance policy and procedure : The institute uses mechanism for maintenance of the physical and academic facilities as per following points: 1) The institute makes provision in budget for maintenance. 2) Requisition is collected by office through internal communication sheet. 3) Permission is sought from the purchase committee and CDC. 4) The institute makes provision in budget for emergency requirements. 5) The institute invites quotations for the proposed work from different vendors. 6) Work order is issued after comparative analysis of different quotations. 7) Job completion report is prepared by the technician and signed by the concerned head. 8) Payment is processed through concerned authorities and forwarded by the Principal for final payment Procedure for utilization of facility : 1) Science Laboratory • The maintenance of electrical and electronic equipment is verified by the faculty members of concerned departments and whenever necessary, a technician for repair is called

for maintenance. • Class wise laboratory schedules are followed as per time table. • Regular updates of dead-stock register. • Handling of equipment, instruments and chemicals is done using standard procedures. 2) Computer Laboratory • The college has appointed two technical persons for maintenance and up-gradation and technical issues related to computers. • The institute website is maintained and updated regularly by the department of computer science. • Class wise computer laboratory schedules are followed as per the time table. • New requirements are processed by the technical assistant from the department of computer science. 3) Library • Library staff takes care of the regular functions of library. • Library attendants take care of issual of books, collection, cleaning the stock room and reading room regularly. • Students can use the central reading rooms on campus from 8.00 am to 5.00 pm. • Students must procure a library card after admission which can be used for issuing two books every week. 4) Classroom • At the beginning of every academic year, proper availability of blackboards, light, fan, furniture, benches in classrooms is taken care of by the CDC and the Academic Development Committee. • The college timetable is designed by faculty In-charges keeping in mind the maximum utilization of classrooms and physical facilities. • Classrooms are allotted as per student strength. • Separate non-teaching staff is appointed for cleaning college campus and housekeeping. 5) Sports complex : • Gymkhana committee is responsible for the development and maintenance of sports facilities. • Gymnasium equipment is maintained and repaired as and when required. • All the available sports facilities are properly utilized for the promotion of sports in the institute.

<http://bjscollege.bjs.edu.in/pdf/Policies%20for%20maintaining%20and%20utilizing%20physical.%20academic%20and%20support%20facilities%202019-2020.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship	361	3351325
Financial Support from Other Sources			
a) National	----	Nil	0
b) International	--	Nil	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counseling	20/07/2019	242	B. J. S. ASC College
Orientation of Microsoft Office	08/07/2019	492	B. J. S. ASC College
Bridge courses	01/07/2019	145	B. J. S. ASC College
Remedial coaching	19/07/2019	361	B. J. S. ASC College
Soft skill	19/07/2019	257	BJS

development

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Certificate Course in Competitive Exam. Guidance	39	39	39	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	BBA	CA	College	MSC_CA
2019	10	BSc	Chemistry	BJS	MSc
2019	57	BCom	Commerce	BJS	MCom
2019	1	BA	Economics	SP College, Pune	MA
2019	1	BA	History	College	LLB
2019	1	BA	History	University	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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## 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cross-Country	College Level	15
Cross-Country	University Level	1
Long Jmp, Shot Put	College Level	60
Kho-Kho	College Level	36
Kabbadi	College Level	36
Kabbadi	State Level	10
Boxing	State Level	3
Judo	University Level	1
Elocution Competition	State Level	111
LavniMohostav	College Level	103

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## 5.3 – Student Participation and Activities

## 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver Medal	National	1	Nil	NA	Sadashiv Salunkhe

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## 5.3.2 – Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

The institute forms Student Council every year, but due to Maharashtra ordinance XXV of 2016, the institute could not constitute students' council during the year 2019-2020 as no notification was received from the university. During the year 2018-19, the following committees had student representatives:

- 1) Karmaveer Bhaurao Patil Earn and Learn Scheme
- 2) Chemistry Departmental Library
- 3) 5th Sep. Teachers' Day
- 4) IQAC News letter
- 5) College Magazine 'Shantideep'

## 5.4 – Alumni Engagement

## 5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association was registered on 26th December 2017 with registration number Maha/1839/2017/Pune. There are 7 directors of the association and more than 4500 members are currently registered in the alumni association. Participation of Alumni during 2019-20. The institute receives help from its alumni and is very proud to have good connection with the students from 22 years. Currently, 18 of our alumni are working with us as teaching and non-teaching staff. 8 alumni worked with us in the past and contributed to the academic growth of the College. All the suggestions given by our alumni are valuable and helpful for the development of the college.

5.4.2 – No. of enrolled Alumni:

1010

5.4.3 – Alumni contribution during the year (in Rupees) :

51908

5.4.4 – Meetings/activities organized by Alumni Association :

03

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

IQAC and Principal of the college organize a staff meeting and allocate various committees for a period of three years. Each committee has a coordinator and two teaching, one nonteaching staff and one student representative. These committees inculcate a social, ethical and career oriented attitude among the students through different activities, which reflect the vision and mission of the college. Each committee conducts a meeting to plan various activities and the final planning of the committee is submitted to Academic Planning and Development Committee (APDC). APDC makes the academic calendar of the respective year and monitors the overall activities thus listed. Each committee chairperson puts forth a budget to the Principal. The Principal, IQAC Coordinator and Office Superintendent sanction the budget and provide an approved copy to respective committee chairperson. The chairperson implements the activities as per the plan and academic calendar with the help of committee members. At the end of the year, the coordinator submits meeting records and reports of the activities with photos. Vice Principal, In charge of faculty and head of the Departments has freedom to plan their academic calendar and various activities under the guidance of Principal. It enhances to implement effective decentralized governance. Due to this academic freedom all Departments and committees implement various activities, career oriented courses and organize seminars, workshops and conferences for faculty and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The College has strictly follows the rules and regulations of the Government of Maharashtra, UGC and S.P.P.U, Pune University for admission Process. The college has established the Admission committee to counsel and guide the students about the career advancements, prospects and selection of the subject after perusing their interest and marks obtained in previous class. Online admission process is carried out effectively through MIS Software. This software also provides student's data for attendance of the students, for



official and administrative work. The college provides free of cost computer and internet service in "Student Facility Center" to students for filling up forms and for Xerox also. The nonteaching staff provides help and support to these students. The Principal, Vice principal, admission Committee and all faculty members and office provide the guidance to the students in admission process. The merit lists are display within time on notice boards and college website. The college also provides fee concession and installment facility to poor needy students.

Industry Interaction / Collaboration

The college encourages the faculty members to establish MoU's , Collaborations and Linkages with various industries, Pharmacy college, other colleges and training Institutes for student placement, research activities, guest lectures, and for training students with basic computer skills. In 2019-20 the college has established MoUs with academic Institutes and training institutes.

Human Resource Management

The College has organized various activities for employees to create healthy atmosphere. Activites such as "Stress Free Life, Yoga Day, Women's Day, Health checkup camps and other programs are organized for staff under staff Academy Committee. Duty, casual and medical leaves are sanctioned without hesitation to staff to boost their moral. The college motivates staff to participate in national and international conferences and also provide them registration charges for the conferences. Staff gets concession in hospital charges from Sidharth and Sancheti Hospital Pune. The sweepers get free lunch facility from the parent institution in campus mess.

Library, ICT and Physical Infrastructure / Instrumentation

The college offers software's, library resources, physical infrastructures and instrumentation facilities for comfortable teaching and learning process to students and teachers. The college encourages faculty members and students to make maximum use of e-learning resources like INFLIBNET, e-journals, e-books for teaching, learning and research. the college has update a Student Facility Center to facilitate with more



computers, fast photocopying and colored printing. There is a provision of CCTV facilities in college campus to provide safety and security specially to girls students. The college strengthens capacity of a solar power plant for energy efficiency and self-dependence. The college provides a provision for extension of Botanical garden. The College also provides facilities and a hall "BJS gallery" for conducting exams for Junior College and programs of the other colleges and non government organization.

Research and Development

The college motivates head of the various departments to organize the International/National/ State/ University seminars, workshops and conference on research topics. The college always promotes faculty members for publishing more research papers in reputed UGC listed Journals. For strengthening research facilities in the college and research center, the college took efforts. The research committee of the college motivates faculty members to involve in research by undertaking Major and Minor research projects. The college and "Shantideep Committee" motivate students to contribute papers and articles for the annual magazine 'Shantideep'. The college initiates community outreach Programme through NSS/NCC/ Red Cross Society.

Examination and Evaluation

The examination department is using Result Management System (RMS) software for filling online marks, exam forms and prepares computerized Mark-lists of first-year. As per the guidelines of Savitribai Phule Pune University the college has prepared "Examination Committee" for smooth and hazard free examination and evaluation process. The committee conducts regular meetings and small training programs for faculty members and non-teaching staff of the College for effective working of examinations and evaluation process. The rules and regulations, time table and notices regarding examination and Internal Central Assessment Program are intimated regularly to all faculty members and students. Within 45 days the result of internal examinations are displayed for students on notice boards. Internal exam answersheets are

shown to the students after the examination to achieve transparency in evaluation process. The college has established a Exam Grievance committee for exam related complaints. The college strictly follows university norms for transparent assessment process.

Teaching and Learning

The Management of the College guarantees a proper teaching learning atmosphere in the college. The management motivates and provides all essential facilities essential for innovative teaching and learning process. The College establishes a "Feedback Committee" to acquire a descriptive online feedback from the students regarding teachers', courses, curriculum, infrastructure, library and laboratory. It helps in improvement in teachers for classroom teaching. Based on the feedback, concerned teachers and other departments of the college are guided and motivated to take efforts for the individual improvement. Few departments have taken initiatives in starting bridge courses, ICT based teaching and implement other innovative methods to improve and enhance teaching learning process.

Curriculum Development

The college run all undergraduate and post graduate courses as per the curriculum of Savitribai Phule Pune University. The College takes initiatives to design its own self-funded career oriented, add on, skill based and certificate courses. For these courses the college established a "Carrier Oriented Program Committee". This committee prepares guidelines and rules for effective implementation of the courses. Every course has a syllabus and evaluation pattern decided by the BOS of that course. The BOS is chosen by the COP committee that meets two times in a year. The COP committee and BOS members decide the courses and gave approval for the syllabus. The departments plan the courses as per the demand of the students and nearby industries. The people who pass 12th exam are also eligible for the courses. These COP courses help the students for their co-curricular and extracurricular development. The College follows credit system for first year and PG Level, for this the college provides flexibility

to design various academic activities for getting grades to the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The College has online and offline system of admission. MIS Software is used for office and administrative functioning. For all round development of college, various committees are formulated in college. Funding committee of college try to get funds from various bodies such as UGC and BOD of SPPU, Pune. committees The IQAC, sanctions various activities of the departments and committees and the respective departments and committees implement those activities. The college has Academic Planning and Development Committee (APDC), this committee conducts a meeting to plan various activities and the final planning of the committee is submitted to APDC. APDC makes the academic calendar of the respective year and monitors the overall activities thus listed. Each committee chairperson puts forth a budget to the Principal. The Principal, IQAC Coordinator and Office Superintendent sanction the budget and provide an approved copy to respective committee chairperson. The chairperson implements the activities as per the plan and academic calendar with the help of committee members. At the end of the year, the coordinator submits meeting records and reports of the activities with photos.</p>
<p>Administration</p>	<p>The college has an institutional website ( www.bjs.edu.in ) and the emails of the various committees and departments are made on that website for communication. The college promotes paperless documentation through IQAC and Google drives. All important communication is done via email or official WhatsApp group. The college office is automatize using the CCMS software and work related to admission, examination, bonafide, notices, finance issues, payroll, roll calls, tally, etc. is done through the software. The library is automatized using LIBMAN software and accession of the books, issue return of the books, listing, and barcoding of the books, all work done through this software. The library has</p>

a membership of INFLIBNET-N-List where online books, journals are available for staff and students with individual logins. The college has two fully equipped computer laboratories with 164 computers, 8 laptops and the internet with 30 MBPS speed. The college has a biometric attendance system since 2014-15 for regular attendance, monthly report generation and monitoring by the Principal.

Finance and Accounts

The salary of the staff and other funds transfer from UGC, BOD SPPU and other agencies are done through online transactions. RTGS and internet banking are used for regular finance related matters. All the accounts and financial records are maintained through MIS software. Fully equipped computerized methods are followed to keep track and records of all finances of the College. The Management regularly checks, verifies and guides the finance and accounts sections of an office from time to time.

Student Admission and Support

The admission procedure is automatized where students fill online forms and upload required documents. The final merit list is also displayed online. Important information like notices, exam schedules, and online exam form filling schedule is communicated through a website and digital display notice board. Update regarding students attendance is communicated via text messages to the parents. Recently, the institution has upgraded CCMS Mastersoft ERP cloud system. Now the college office and library and examination departments are fully automatized through this cloud system. The students have access through this software. The students and other stakeholders can fill online feedback forms through this software.

Examination

The Chief Examination Officer and members of examination committee in College confirms promptness and transparency in examination process. The examination department is using Result Management System (RMS) software for filling online marks, exam forms, and for preparation of computerized mark-lists. The Savitribai Phule Pune University forwards online hall tickets, seating arrangement information as well as question papers

these are printed in the examination department by using the password sent by the examination department of SPPU, Pune. The College conducts university exams annually and Semester wise. The seating arrangement of the students is displayed on Television in college corridor and on notice boards. Notices related to exams are also posted and updated on priority basis. Besides this, marks of the internal exams and semester exams are also sent to the University online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Gaikwad R A	Physical Director workshop	SangamnerNagarpalika AS College Sangamner	1500
2020	Mr. Shelke C. G.	Restructuring of Syllabus workshop	Dr. D. Y. Patil ASC College, Pimpri	510
2020	Mrs. Chittyal Megharani	Restructuring of Syllabus workshop	Dr. D. Y. Patil ASC College, Pimpri	475
2020	Major Dr. Ashok V. Giri	Two day workshop for Principal	S.P.P.U. Pune	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Orientation Programme	4	04/06/2020	01/07/2020	27
Refresher Course	4	04/06/2020	01/07/2020	27
FDP	1	18/05/2020	03/06/2020	17
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	37	Nil	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Credit Society	Health Policy, Credit Society, Concession of Hospital Bill	Insurance, College level Sport Scholarship

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The college conducts financial audits at the end of every financial year. Internal Audit The management had appointed an internal auditor for checking the college accounts in 2016-17. Suggestions were communicated to the accountant and Principal of the college. It improved the accounting system. External Audit The management appoints a Statutory Auditor. Half-year auditing is done by the Statutory auditor. The college submits audit report two times in a year: audit report from April to December, and January to March to the auditor. The auditor verifies the financial accounting records and submits the audit report in January and May respectively.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

8000000
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Other Institute	Yes	IQAC
Administrative	Yes	Other Institute	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Parent Teacher meeting • Student meeting • Student Counseling

6.5.3 – Development programmes for support staff (at least three)

• Health Policy • Credit Society • Free education for the Child in Campus

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Infrastructural Facility, • Strengthening of Library, • Computer Laboratory,  
• Solar Energy, • Canteen, • Drinking Water

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Workshop on Animation	20/02/2020	20/02/2020	27/02/2020	433
2019	College Documentary	22/08/2019	22/08/2019	31/08/2019	200
2019	Guest Lecture on NAAC assessment	20/08/2019	20/08/2019	20/08/2019	50
2019	Academic Audit	22/04/2019	22/04/2019	28/04/2019	61
2019	Energy Audit	10/04/2019	10/04/2019	02/05/2019	10
2019	Gender Audit	24/04/2019	24/04/2019	06/05/2019	10
2019	Green Audit	10/04/2019	10/04/2019	10/05/2019	10
2019	QR Coding for the Plants in the Campus	25/02/2019	25/02/2019	20/04/2019	25

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Personality development	20/11/2019	05/12/2019	56	23

Workshop				
Earn and Learn scheme	20/07/2019	28/03/2020	85	17
Career Guidance Lecture	20/01/2020	20/01/2020	58	24
Nirbhaya Kanya Abhiyan	25/02/2020	10/04/2020	132	5
Organized State level Disaster Management, First Aid and Youth Leadership Training Program	26/12/2019	30/12/2019	125	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
For environmental consciousness and sustainability, institute has taken initiatives by using the alternate, renewable energy resource such as establishment of solar cell panel for generation of electricity costing 29,54,206/- in the campus. Solar Power Plant capacity : 119.68 (KWH) Response : 41.66

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Ramp/Rails	Yes	8
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	8
Special skill development for differently abled students	Yes	6
Any other similar facility	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	1	11/01/2020	7	National Road	Awareness about the	24



					Safety Week	traffic rules and road safety	
2019	Nill	1	02/10/2019	1	National Leader Mahatmaji Gandhi Jayanti Celebrated by cleaning drive on 2 October 2019 at Agakhan Palace, Pune.	Innovative celebration of Mahatma Gandhi Jayanti and To develop cleaning awareness amongs the students	25
2020	Nill	1	23/02/2020	1	Cleaning Drive at Fort like Sihagarh	To develop cleaning awareness and protection of historical places	20
2019	1	Nill	23/07/2019	15	Invited Eminent persons and subject experts for Guest	Additio nal subject I nformatio n and its applicati on in day to day life from subject experts from Pune city.	400
2020	1	Nill	10/02/2020	5	Industr ial tours, campus in terviews and hands on training provided to the students.	Demonst ration training provided to the students- Hands on Training	250
2019	1	Nill	20/07/2019	30	Plantat ion at Green Sunrise Hill,	Environ ment awareness and to keep surr	500

					Wagholi,	ounding area of campus Ec o- friendly	
2019	1	Nill	20/11/2019	15	Courses like mushroom cultivation	Hands on training and to encourage students for agro business	24
2019	1	Nill	20/09/2019	15	Traffic control staff appointed	Social Awareness	1
2019	1	Nill	10/07/2019	60	Sewage Treatment Plant established for reuse of water.	Recycling and reuse of water	10
2019	1	Nill	20/07/2019	60	Rain water harvesting, common water purification unit for the campus	Rain water Harvesting	10

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code Of Conduct For Students	15/06/2019	Student 1. Student must attend lectures, practical, tutorials, examination, etc. 2. Employed students will not be given any concession in matters of attendance and examination 3. Use of identity card mandatory on campus as well as while representing college off campus 4. The conduct of students in the classes and in the premises of the college shall be such as it should cause no disturbance to teachers

students or other classes

5. No Society or Association shall be formed in the college enter no person should be invited in the college campus nor should any notice

Circular/Poster/Banner in the college premises be displayed without the specific permission of the principal

6. All programs organized on the college premises must be held in presence of teaching staff members and with the prior permission of the Principal

7. No stealing, misusing, destroying, defacing or damaging college property

8. Students involved in mal-practices at the College/Board/University Examination will not be admitted to the college

9. Smoking, spitting and littering is strictly prohibited in the college premises

10. If for any reason, the behavior of a student in the college is found detrimental to the best interest of the college, the principal may ask the student to leave the college and the decision will be final binding on the student

11. Use of a mobile phone is strictly prohibited in examination

12. Students must not loiter on the college premises while the classes are at work Boys if found loitering near girl's common room are liable for punishment

13. Students must not attend classes other than their own without permission of the authority concerned

14. Students shall do nothing inside or outside the college that will

interface with the discipline of the college or tarnish the image of the college 15. Students are not allowed to communicate any information about college matters to press 16. Matters are not covered above will be decided at the discretion of the principal 17. Students should refrain from political connection in admission and administration 18. Acts of misbehavior, misconduct, indiscipline or violation of the rules of discipline mentioned above liable for one or more punishment as stated below: ? Warning to the students ? A letter to parents ? Imposition of a fine ? Denial of gymkhana, library, laboratory, N.C.C., N.S.S., students aid or any other facility for specified period or for the whole term/year ? Cancellation of terms ? Refusal of admission in the term or academic year ? Cancellation of admission ? Expulsion from college for a specified period ? Rustication Ragging 1. Ragging of any kind is strictly prohibited. Anyone including in ragging will be dealt with Zero Tolerance and will be expelled as this has been prescribed as a minimum punishment by the Supreme Court of India 2. The Supreme Court has categorically mentioned that harassing fresher students, physically and mentally will be booked by the police, expelled from the college and also denied future admission 3. If anyone tries to rag

		any student the same should be reported immediately to the principal.
Code of Conduct For Teacher	15/06/2019	<p>Teacher ( According to the Maharashtra Public Universities Act, 2016 )</p> <p>The teacher and their responsibilities 1. Teachers should adhere to a responsible pattern of conduct and demeanor expected of him/her by his/her peers and the community. 2. Manage his/her private affairs in a manner consistent with the dignity of the profession. 3. Seek to make professional growth continuous through study and research, writing and decent conduct. 4. Express free and frank opinion by active participation at professional meetings, seminars, conferences, etc. towards the contribution of knowledge. 5. Maintain active membership of professional organizations, subscribing academic/subject periodicals, and strive to improve education and profession through them. 6. Perform his/her duties in the form of teaching, tutorial, practical and seminar work conscientiously and with dedication. 7. Co-operate and assist in carrying out functions relation to the educational responsibilities of the College or Recognized Institution and the University such as : assisting in appraising applications for admission, advising and counseling students as well as assisting in the conduct of University and</p>

College examinations, including supervision, invigilation and evaluation, and 8. Participate in extension, co-curricular and extracurricular activities including community service.

Teachers and the students: 1. Deal justly and impartially with students regardless of their religion, caste, sex, political. Economic. Social and physical status. 2. Identify aptitude and capabilities of students and Encourage them to improve their attainments, develop their personalities and at the same time contribute to community welfare. 3. Inculcate among students scientific, progressive and rational outlook and respect for physical labour and ideals of democracy, patriotism and peace. 4. Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason. 5. Help students to develop an understanding of our national heritage and national goals, and Refrain from inciting students against other students, colleagues or administration. Teachers and colleagues: 1. Teacher should Speak respectfully of other teachers and render assistance for professional betterment, 2. Refrain from lodging unsubstantiated allegations against colleagues to higher authorities, 3. Refrain from exploiting considerations of caste, creed, religion, race or

gender in their professional endeavor, 4. Strive at any cost to remove and wash out the local tensions and controversies and disputes. 5. Teachers should be in union and unity of the colleagues. Teachers and authorities:

1. Discharge their professional responsibilities according to the existing rules and adhere to procedure and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest. 2. Not undertake any other employment and commitment including private tutitions and coaching classes 3. Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand 4. Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession: 5. Should adhere to the conditions of contract 6. Give and expect due notice before a change of position is made and 7. Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule. Teachers and

non-teaching employees:

1. The teachers should treat the non-teaching employees as colleagues and equal partners in a co-operative undertaking, within every educational institution. 2. The teachers should help in the function of joint staff council covering both teachers and the nonteaching employees.

Teachers and guardians:

1. The teachers shall try to see through teachers' bodies and organizations that institutions maintain contact with the guardians of their students, send report of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

Teachers and society: 3. Recognize that education is a public service and strive to keep the public informed of the educational programs which are being provided.

4. Work to improve education in the community and strengthen the community's moral and intellectual life. 5. Be aware of social and economic problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole. 6. Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public office.] 7.

Refrain from taking part in or subscribing to or assisting in any way, activities which tend to



promote feeling of hatred or enmity 8. among different communities, relations or linguistic groups but actively work for National Integration.

SERVICE CODE OF CONDUCT  
LEAVE RULES For Teacher

1. The teacher appointed in the college will be on probation for one year from the date of joining subject to the approval of her/his qualifications by the SPPU University.

2. On completion of one year, the management may extend, if necessary, the probation for one more year after reviewing the performance of the teacher and his/her commitment to the vision, mission and goals of the institution.

3. During the probationary period if the teacher wants to leave the service at the end of an academic year he/she should give one month notice or one month pay in lieu of the notice.

4. If a teacher wants to leave the service after the completion of probationary period at the end of an academic year he/she shall give three months' notice or three months' pay in lieu of notice.

5. Any teacher who wants to leave the service in the middle of an academic year shall pay three months' salary.

6. The Teacher agrees to execute all the work assigned to him/her by the Head of the Institution and the Head of the Department from time to time honestly and sincerely and carry out all the orders of the superiors.

7. The Teacher undertakes to fully abide by the leave rules and

the code of conduct, copies of which have been inked to him/her and to which he/she is fully submitted as an integral part of the contract of employment with the College. 8. The teacher undertakes not to carry on any other trade, business, or activity which goes against the contract of employment with the college, He/she shall not accept any work outside the Institution without the permission of the Principal of the College, conduct any trade, business or like activity, raise/receive any money / donation without in any way tarnishing the name and goodwill of the college. 9. The Teacher shall actively associate, involve, participate herself in all the College activities and programmes irrespective of the Department, he/she belongs to. He/She shall motivate his/her students likewise to actively involve, associate and participate in the various programmes and activities of the college. 10. The Teacher shall not only confine his/ her activities to the classroom teaching but involve himself/herself in all the efforts of the college in giving extra inputs to the students so as to make the students not only academically brilliant, but a confident, competent and fully developed personality. 11. The Teacher shall not indulge in any organized anti-institutional activity and shall not promote,

abet, assist or motivate any groupism or unhealthy activity. 12. The Teacher shall not directly apply for or seek another job except through the permission of the Parental body authority of the college. 13. The Teacher shall report to the management, if there is any criminal complaint, action/proceeding lodged against him/her in any police Station, Court or Forum. 14. The Teacher shall not collect any money under any pretext from any one including students, except when he/she is specifically authorized by the Management in writing, for any particular fund raising programme. 15. The Teacher shall not hold any money collected on behalf of the Institution for more than 24 hours. The teacher shall settle the advance taken from Institution within 7 days of completion of the programme. 16. The Teacher shall abide by the code of conduct and leave rules enclosed with terms and conditions laid by State government of Maharashtra and SPPU University. CODE OF CONDUCT 1. Every Teacher shall discharge his/her duties efficiently and diligently to match with the academic standards and performance norms laid down by the College Principal. 2. Every Teacher shall update his/her knowledge and skills to equip himself/herself professionally for the proper discharge of duties assigned to

him/her. 3. Every Teacher shall conduct himself/herself with absolute dignity and decorum in his/her dealing with the superiors, colleagues and students every time. 4. No teacher shall absent himself/herself from duties at any time without prior permission from Principal / Vice Principal of the college. 5. No teacher shall associate with any political party or take part in any other organizational actively, which is not inline with the duties and ethics of the teaching profession. 6. No teacher shall attempt to bring any political or outside pressure on his/her superior authorities in respect of service matters. 7. No teacher shall act in any manner that violates the norms of decency or morality in his/her conduct or behaviour inside and outside the College Campus. 8. No teacher shall incite, provoke or instigate any students or any other member of the staff into any form of action against the College Management, or that seeks to disrupt the academic activities of the College. 9. Every teacher in the service of the College shall at all the time strive for academic excellence in the discharge of his/her duties and conduct himself/herself in the manner of a perfect role model for others to emu

I. CASUAL LEAVE • The total number of casual leave allowed to employees in an academic

year is 15/12 days as per the SPPU rules • Casual leave can be combined with any other leave or notified holidays/authorized holidays • Casual leave taken along with any other leave or notified holidays shall not exceed 5 days at a time • The period of absence under casual leave will be treated as "ON DUTY" for all purposes • Application for casual leave must contain the purpose for which the leave is requested/availed • Application for causal leave must invariably be submitted and the sanction obtained before availing the leave. If however, due to unavoidable circumstances, it is not possible, the leave application must be submitted immediately after rejoining the duty.

- The sanctioning authority has the discretion to refuse or postpone leave of any kind on grounds of exigencies of service •

The number of days of casual leave remaining unavailed, under casual leave at the end of the calendar year will lapse and cannot be carried over to the next calendar year. II MATERNITY LEAVE Every confirmed female teaching staff will be eligible for maternity leave of a maximum of 60 days during her entire period of service for any one of the first two babies. Maternity leave under this category must be supported by adequate documentary evidence to the satisfaction of the

		<p>management. The leave is subject to the discretion of the management and exigencies of service and cannot be claimed / allowed as a matter of right. If the academic exigencies of the College warrant an appointment of a substitute teaching faculty, the management shall have the discretion to sanction the leave either on loss of pay or on half pay and allowances. The evaluation of exigency will be at the sole discretion of the management.</p>
<p>Code of Conduct For Principal</p>	<p>15/06/2019</p>	<p>Roles and Responsibility 1. Roles of Principal Subject to the supervision and general control of the Principal as an administrative and academic Head of the College shall be responsible for: (a) Academic growth of the College. (b) Participation in the teaching work, research, and training programs of the College. (c) Assisting in planning and implementation of academic programs such as orientation courses, seminars, in service and other training programs organized by the College, for academic competence of the Faculty Members. (d) Admission of students and maintenance of discipline of the College. (e) Management of University Department Library/College Libraries, Laboratory, Gymkhana and Hostels, if any. (f) Receipts, expenditures and maintenance of accounts and submission of quarterly statement of</p>

accounts to the Management and to the Local Managing Committee.

(g) Observance of provisions of Accounts Code. (h) Correspondence relating to the administration of the College. (i) Administration and supervision of curricular, co-curricular /extra-curricular or extramural activities, and welfare of the College, and maintenance of records. (j)

Observance of the Act, Statutes, Ordinances, Regulations, Rules and other Orders issued there under from time to time.

(k) Supervision of College and University Examinations, setting of question papers, for the College and University Examinations, Moderation and assessment of answer papers and such other work pertaining to the Examinations as assigned.

(l) Assessing reports of teachers and maintenance of Service Books. (m) Any other work relating to the College as may be assigned to him by the Competent Authority from time to time. (n)

Assessing reports of members of the non-teaching staff, maintenance of their Service Books and looking after the general welfare of the non-teaching staff. (o) Observance and implementation of directives issued by Government, authority's

viz. Director of Education / Higher Education / University and other concerned authorities. (p) Safeguard the interests of teachers/non-teaching

		<p>staff members and the Management. (q) Timely submission of information/returns to different authorities viz. Government/University/University Grants Commission/Management etc. especially regarding Accounts matters.</p>
Code Of Conduct For Office	15/06/2019	<p>Roles of Office • Office assistants handle organizational and clerical support tasks. • This may include organizing files, scheduling appointments, writing copy, proofreading, receiving guests and more, depending on the company and its needs • The role of the office staff also includes filing document and performing office machine operations. • Other duties and responsibilities include stenography, word processing and typing, bookkeeping, and answering of telephones. • He/she should maintain all the equipment and the supplies in the office.</p>
Code Of Conduct For Non-Teaching Staff	15/06/2019	<p>Code of Conduct for Non Teaching Staffs 1. Every staff employed in the college shall discharge his/her duties efficiently and diligently and shall conform to the rules and regulations. 2. No Staff employed in a college shall absent himself from his/her duties without prior permission. In case of sickness or absence on medical ground, a medical certificate to the satisfaction of the college authorities shall be produced within a week. 3. No Staff employed in a college shall engage directly or</p>



indirectly in any trade or business. In the case of remunerative work like private tuition etc., specific sanction of the college authorities in writing shall be abstained. 4. When a staff employed in a college seeks to accept honorary work without detriment to his/her duties prior permission of the principal in writing shall be obtained. 5. Any staff employed in a college when involved in criminal proceedings shall inform the office authority. 6. No staff employed in a college shall engage himself/herself in any political activity. He/She shall not associate with any political party or any organization which takes part in politics or shall subscribe to, or assist in any other manner, any political movement. 7. No staff employed in a college shall contest or participate in or canvas for any candidate in any election. 8. No staff employed in a college shall bring or attempt to bring any political or other influence on his/her superior authority in respect of his/her individual service interests. 9. No staff employed in a college shall engage himself/herself or participate in any activity which is anti-secular or which tends to create disharmony in society or in any demonstration which is prejudicial to the interests of the sovereignty and integrity of India, the security of

States, friendly relation with foreign States, Public order, decency or morality or which involves contempt of court, defamation or incitement to an offence. 10. No staff employed in a college shall indulge in any criticism of the policies of the Government either directly or indirectly or participate in activities which bring disrepute to the Government.

Code Of Conduct For HOD

15/06/2019

. Roles Responsibilities of HOD  
 1. HOD Plans and organizes for the overall development of all Students. 2. Monitors and manages the variety of activity in subject 3. Allows to delegate the work and responsibility of the department 4. Heads can solve the academic problems of the students and Staff of their department 5. Work on innovative ideas and implementation for better teaching methodology. 6. To develop the academic culture 7. To create academic environment around the student, that everyone will learn with the great interest 8. Plan out the program to complete CO, PSO and PO.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation Camp	14/08/2019	14/08/2019	63
Flood Relief Fund Collection	20/08/2019	20/09/2019	102

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Cycle stand- Free of cost 2. Pedestrian friendly roads 3. Botanical garden and landscapes. 4. Minimal use of paper 5. Two Day's Biodiversity Camp at Ujani Backwater adjoining areas like Bhigavan.s 6. Use of Non-conventional energy source like Solar and LED bulb 7. Rain Water harvesting

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practice 1** Title of the Practice: Adoption of Hostel Student Objectives of the Practice: To provide educational rehabilitation to students from disaster affected area. To facilitate the holistic growth of the students. To provide opportunities for life skills development. The Context: Bharatiya Jain Sanghatana established the school, junior college and senior college at Wagholi Educational Rehabilitation Center (WERC) a separate residential educational campus with state of the art facility for rehabilitated children's holistic development in 1995. Since then, 3,000 students have successfully completed their education and they imbibe the vision of the parent body and the institute while pursuing an accomplished career. 1000 children were brought to WERC from Latur and Osmanabad districts after the disastrous earthquake in 1993. Since then, BJS has been conducting survey, providing rehabilitation to children who stay in the WERC residential hostel and study from 5th to 12th standard on the same campus. Currently, 547 students from the families where farmers committed suicide due to drought in Maharashtra and tribal areas are staying at WERC. The Practice: The teaching and non-teaching staff members participated in the survey conducted by the parent body BJS of families where farmers committed suicide due to drought in Maharashtra state. The students and teachers are involved in the holistic development of these students. The institute organizes socio-cultural program like 'Rakshabandhan', 'Makarsakranti' etc. for these affected students to make them feel at home. Infrastructure like - computer laboratory, internet facility, auditorium, drinking water, science laboratories, sports equipment, etc. are made available to these students for developing their interest. Evidence of Success: Due to the academic help, infrastructural facilities, counseling, guidance and financial support extended by the institute, staff and students, these students display holistic development, Academic excellence, achievements in sports and cultural activities. Problem Encountered and Resources Required: Psychological disturbances due to suicide in the family. Unavailability of educational resources and opportunities at their native place. Lack of interest in socio-cultural activities. Aloofness from the mainstream. Best Practice - 2 Title : Boxing ring Objectives: • To provide national level competencies and environment to our students. • To motivate students to participate in University / State / National level competitions. • To inculcate sportsmanship among the students participating in sports. The Context: The institute promotes sports among the students and has a vibrant physical education department. Boxing, being one of the closes games, has received special attention. The students were performing very well but faced challenges regarding national standards and a good boxing ring. The institute is located in the semi urban area and the students come from a various sport background. Therefore the institute forces the students by developing its infrastructure related to sports. The institute developed its boxing ring as per the required standards in 2002-2003 and renovated it in the year 2013-2014. No other college or University in the district has such boxing ring. Practice : Since past ten years the institute has been using the boxing ring for organizing university and district level competitions. The college has given many national players. Not only does the college organize, but it also develops an ambience that promotes equity, forthrightness and involvement among students. In last five year 8 of our students played at national level. To guide and motivate the students the physical education department calls national players and referees. Olympic player Mr. ManojPingale visits the college to persuade students to develop world class competencies. Success Of Evidence: In year-2019-20, Success of evidences as A) KiaranYeshwantDasgude Gold Medal- MIT ATD University organized state level Boxing Competition also awarded as "Best Boxer"(20 To 24 January 2020) B) SadashivSalunkhe was selected in CSJM University, Kanpur

organized All India Inter University Judo Competition ( 27 to 29 Dec.2019) and Won Bronze medal C) Mrs. Swati Vanawade - was selected in SPP University Team for All India Inter University Cross Country Girl competition. D) List of the students selectd in Pune District Team (Boxing) 1) KriShilpaMithulal 2) KhomneAditya Vilas 3) BhagyashreeRameshShitole 4) SantoshShubhaBahirat 5) RhrutikDattatrayakumbhar E) List of the Students selected in Pune District Team of Judo 1. KiranYeshwantDasgude (Judo) 2. SalunkheSadashiv 3. AdityaKhomne 4. AdeshKashid 5. ShubhamBahirat 6. RutujaSatav 7. BhagyashreeShitole 8. MohiniDhok 9. AmrutaChoudhari Due to the initiatives taken by the institute and the department, its alumni also participate in coaching the students and providing them with proper guidance and motivation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://bjscollege.bjs.edu.in/bestpractice.aspx>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our College Vision is " Exploring Youth capabilities for social service" Our Mission of the college is "Persuasions of studies in Arts, Science and Commerce with vocational training based on the concept of earn-as you- learn principals and plethora of extracurricular activities to ensure all round growth." 1. Youth for Society 2. All round development of student 3. Earn While learn The college has various committees to ensure the all-round development of students alongwith their academic progress like : National Service Scheme (NSS): Every year a special NSS Camp is organized in a selected nearby village and various activities like awareness campaigns on social and economic issues, literacy, health and hygiene, cleanliness, environmental protection and awareness, sustainability, tree plantation, drip irrigation, water conservation, soil analysis, etc. are conducted. Informative lectures are organized for people in the village. The students stay with the villagers for a weak and develop social aptitude while staying and learning about the problems faced by the people. The camps teach self-esteem, independence, leadership and decision making to students. The NSS also organizes blood donation camp every year in collaboration with Government Sasoon Hospital, Pune. NSS students collected money and other items like food, clothes, medicines, grocery items, etc. from staff and college students for Kerala Relief Fund. An annual youth festival is organized by NSS on the occasion of birth anniversary of Swami Vivekananda. Various lectures of motivational speakers are organized for orienting students towards nation building and social responsibilities. To enhance their capabilities various events and competitions are organized like Rangoli competition, Mehandi competition, Slogan writing competition, Essay writing, Photography, cookery competition, food fair, etc. National Cadet Corps (NCC): NCC and Red Cross unit has been established the college where students are made aware of the fundamental duties of an Indian Citizen. Participation in NCC trains the students in four dimensions viz. physical, mental, social and psychological. The students develop life skills and discipline during the training. The institute motivates girl students to participate in NCC and thereafter they exhibit improved self-confidence and self-defense. KarmaveerBhaurao Patil Earn and Learn Scheme: Under this scheme poor and needy students are allotted work in different departments, committees, laboratories and office. The scheme allows the students to continue their studies while earning for their day-to-day needs. While working in different departments, the students develop their skills (computer literacy, time management, laboratory management, library management, etc.) and a work culture where even a small job is important. The students become self-dependent and are able to take care of

their financial expenses by contributing to the college work. Sports: It helps in developing team spirit among the students. Along with physical fitness, the students learn to care for each other and develop nationalism, trust and dependence on each other. Many of our students have participated and won at national / state / university level in games like Our college is establishment in 1995 after the earthquake incidence in Latur, Osmanabad - Ashiv and Killari region Our parent institute Bharatiya Jain Sanghatana's

Provide the weblink of the institution

<http://bjscollege.bjs.edu.in/pdf/Institutional%20Distinctiveness%202019-20.pdf>

### **8.Future Plans of Actions for Next Academic Year**

- Application for new programs and courses to university such as MA ( Marathi), BSc. (New Division), TY BSc. ( Physics, Botany,Zoology, Mathematics), BA ( English and Psychology) • Video lectures capturing system ( Multimedia room) • To start college research journal • Upgradation in infrastructure facility • Upgradation in IT Facility • Develop and enhance linkages and collaborations • To conduct Academic ,administrative, gender, energy, green audits • Continuation of ISO-9001 2015 Certification • Paperless documentation system